

## Bristol Recreation Advisory Council

March 20, 2025

### Meeting Minutes

**Present:** Rick Alpers, Jason Briand, Nate Saler, Kendra Cullen, Stephanie Vogel, Scott Doucette, Les Dion, Shannon Hall, Ben LaRoche, Frank Dolloff, Dan MacLean, Scott Doucette and Mike O'Neill

Rick called the meeting to order at 6:38 pm

#### Consent Agenda

- Meeting Minutes 2-21-25
- Directors Report

*Jason moved to accept the Consent Agenda, Frank seconded, and there was no discussion, the motion was carried.*

#### Voting Agenda

**Strategic Goal #1:** *Strengthen our financial/fiscal structure and controls and increase our overall operating budget revenue by at least 54% to \$1,000,000 by 2025*

Les- This will be TTCC's 80<sup>th</sup> year! Grand Re-opening of the TTCC after the renovation. Les would like to see an invite to the investors for a private tour, community ribbon cutting, and cookout. The board discussed a date, considering June is busy with tournaments, end-of-school-year graduations, the start of TTCC Summer Camp, and the golf tournament. 6-22-2025 (Sunday afternoon) was decided as the date to put forth to the Events Committee who will meet with Les to further plan the event.

Audit Update: Les met with auditors online starting the process. They are planning to come out in person within the next few weeks. Les will let Mike know when they will be here.

Grant Update: \$2.8 Million in grants so far have a few more grant applications still out there. Recently received \$15,000 from Lakes Region Children's auction for the sprinkler system. Operation Warmth and EIOC are in good shape with funding. Kuster Grant (federal grant) is up in the air at this point. Mark has signed TTCC up again for NHGIVES. As a reminder to the board that all members need to be donors to TTCC- a grant requirement on some grants. Mark would also like to get more businesses in town to donate. Kyle Masterson was here working on the music program- hoping to start up the program soon.

Treasurer's Report: Mike reviewed the balance sheet and reported it looks good. Expenses have stayed consistent year to year. No issues.

**Strategic Goal #2:** *By 2025, we will have a facility that meets our physical space needs and that is safe, welcoming, and accessible for everyone.*

Renovation Update: Still have 3-4 pages of punch list items. Quote for construction cleaning forthcoming. Doug, Rick, and Les need to meet with Flemming to get an end date. Either has a drainage issue to fix and the pouring of the concrete wall. Scott looked at the outside work and he would like to have JP look at paving it. Scott to take the granite and work them into the flower beds. Les reported that she is in communication with the EPA regarding the renovation project and the report they received that Flemming is not certified to work in a building of this age, he was at one point but let the certification lapse. EPA told him to get a HEPAVAC and get his certification up to date. A full post-construction clean and Lead construction cleaning must be done. EPA reported findings to the Town of Bristol, which has no authority/power to enforce. Les ordered HEPAVAC and informed the EPA we have requested quotes for the construction cleaning.

Still going through the process of interviewing for a regular cleaner, have had four individuals and one company apply.

*The board went into an executive session at 7:28 pm, Nate made the motion, Ben seconded, and the motion carried. The session ended at 8:00 pm.*

**Strategic Goal #3:** *By 2025, we will have a comprehensive succession plan in place to ensure smooth leadership transitions for staff and the Board.*

Committee Reports: None

No Other business.

*Frank Alpers moved to adjourn at 8:03 pm. Jason seconded. Motion carried.*

Respectfully Submitted,

Stephanie Vogel  
Secretary