

**Bristol Recreation Advisory Council**  
**May 21, 2025**  
**Meeting Minutes**

**Present:** Rick Alpers, Kendra Cullen, Stephanie Vogel, Scott Doucette, Les Dion, Ben LaRoche, Frank Dolloff, Scott Doucette, Mike O’Neill, Doug Williams, (Dillon Therrien, Vinnie Milano via Zoom)

Rick called the meeting to order at 6:30 pm

***The board went into an executive session at 6:33 pm, Ben made the motion, Doug seconded, and the motion carried. Doug made the motion to end the non-public session, and Ben seconded; the motion carried. The session ended at 7:02 pm.***

**Strategic Goal #1:** *Strengthen our financial/fiscal structure and controls and increase our overall operating budget revenue by at least 54% to \$1,000,000 by 2025: NO report at this time*

**Strategic Goal #2:** *By 2025, we will have a facility that meets our physical space needs and that is safe, welcoming, and accessible for everyone.*

Blue Box on 171 N Main St property will need to be removed and gone through – the Santa Village panels are in it, and we will need to find them a new home. The old gym floor pieces are also in the box, previously discussed, displaying them in the building.

With TD Bank moving, Les was able to have TD Bank open the Safety Deposit Box.

Renovation Update: Post construction clean complete, and they did an incredible job. Les has sent this information to the EPA. The retaining wall out back collapsed with the rain last weekend. A claim was made to the insurance company- Les will follow up. This wall will need to be fixed so the driveway can be paved. \$16,000-\$18,000 to fix the retaining wall and \$3,000 to \$3,200 for the fix to the rock wall. GMI holds the town contract for paving. Les is getting quotes for the lead testing of the building. Doug, Les, and Rick met with the General Contractor this afternoon, and our numbers are not the same as his. The general contractor is also responsible for the post-construction cleaning bill of \$7,000.

**Strategic Goal #3:** *By 2025, we will have a comprehensive succession plan in place to ensure smooth leadership transitions for staff and the Board.*

Committee Reports: Event/Program Committee- Move the Ribbon Cutting date to possibly July 12<sup>th</sup> or sometime in September. Looking at a community day with an ice cream social and an open house. It was determined that a fall date would not be ideal. Hold an invitation-only open house for the donors before. More information will be forthcoming on the upcoming events.

No Other business.

***Rick moved to adjourn at 7:27 pm. Ben made the motion, with Frank seconded. Motion carried.***

Respectfully Submitted,

Stephanie Vogel  
Secretary