

Bristol Recreation Advisory Council

November 20, 2025

Meeting Minutes

Present: Rick Alpers, Doug Williams, Shannon Hall, Vincent Milano, Frank Dolloff, Kendra Cullen, Jason Briand, Les Dion

Zoom: Ben LaRoche, Amanda Hutchins, MaKayla Smith

Rick Alpers called the meeting to order at 6:05 pm.

Voting/Consent Agenda

Vincent Milano moved to approve the minutes of 10/22/25, the Director's Report and the Lead Abatement quotes for 30 North Main Street. Kendra Cullen second and the motion passed unanimously.

Board Nomination Update: Les shared that there are five positions that need to be voted on in January for upcoming terms. They are Rick Alpers, Ben LaRoche, Stephanie Vogel, Mike O'Neill and Nate Saler. Les will send out an email to these members to see if they would like to be nominated again for their current positions. If there are other Board members that are interested in one of the positions let Les know for voting in January.

Strategic Plan Implementation

Grant Update: Les reports that we received a \$100,000 donation towards the land purchase from the TOSA Foundation. We are receiving \$30,000 from one donor family and we will receive our 2nd payment of \$15,000 from our three-year NHCF grant in December. Les provided the Council with a financial update that shows our upcoming major expenses and how much we have in our investment account. We have \$146,162 available with \$100,000 spoken for with the Audit, Staff medical reimbursement, outstanding contractor bill and the lead abatement. The Town of Hill has not sent their final payment but Les is following up on this. She does not recommend using the balance towards the property purchase.

Annual Fund Newsletter: The newsletter went out on Monday and we expect a good response. We had it printed at Newfound Impressions and updated the mailing list.

Donor Update: Frank has given Les two names to follow up with that may be willing to donate. Doug will reach out to Roger Larochelle. We need to raise the additional \$175,000 for the property purchase. We have been approved for 1,000,000 from the Goodlander funds. We are waiting for the paperwork on this.

Worker's Compensation: Les reported that ADP had sent us a quote to switch to their company. In reviewing the quotes the cost is close to what we pay and the Lawton Group has been amazing to work with. We will stay with the Lawton Group.

Frank Dolloff moved to go into Executive Session to discuss purchase of the 90 Lake Street property. Doug Williams seconded and the Board went into Executive Session. (separate minutes attached)

Kendra Cullen moved to come out of Executive Session. Shannon Hall seconded.

Strategic Goal #2 – We have the P&S for the 90 Lake Street property with a proposed closing date of 12/1. We did a walk through of the building and have had the asbestos testing done. Rick has spoken to Marty Sink and she is willing to come to speak to the Board about strategic planning and capital campaigns. He will try to set this up for January.

Vincent is stepping down from the Board due to his work commitment. We thanked him for his time with us and hope he may return in the future!!

Next Meeting: January TBD due to staff being at Northern New England P&R Conference on our usual meeting date.

Respectfully Submitted, Les Dion