

Process for reserving Kelley Park / Pavilion:

If Bathrooms/Concession area needed:

- Review Town of Bristol's [Building & Public Property Use Policy](#)
- Complete Town of Bristol's [Event & Use of Town Property Application](#)
- Submit completed application to the Town of Bristol
 - o Email to townadmin@bristolnh.gov
 - o Drop off or mail to Bristol Town Administrator, 5 School St., Bristol, NH 03222
- Town will check with TTCC on field / pavilion availability
- Town will process application and keep applicant informed of status
- If approved, applicant will submit fee to Town of Bristol. [Schedule of Fees](#)

Pavilion Use if no bathrooms/concession needed:

- The pavilion can be used for groups without permits with the following conditions:
 - o No bathrooms are needed – Porta Potties are at field from May – October
 - o You must allow other users access as it is open to the public
 - o You must notify the TTCC at 603-744-2713 to check availability for the date you would like