Bristol Recreation Advisory Council

February 19, 2026

Meeting Minutes

Present: Rick Alpers, Ben LaRoche, Frank Dolloff, Mike O'Neill, Shannon Hall, MaKayla Smith, Scott Doucette, Stephanie Vogel (6:50 pm), Dan MacLean, Les Dion

Rick Alpers called the meeting to order at 6:39.

Consent Agenda

Secretary's Report: The 1-21-26 Secretary's Report was tabled until the March meeting. We need a Board member to fill the Secretary's position.

Treasurer's Report: The Treasurer's Report was reviewed briefly with no motions at this time. Les has been in contact with our Accountants and we do not need an audit this year as we didn't have over $750,000 in Federal Funds and don't have a budget that exceeds $2,000,000. The Board would like to see us have a compilation done so we keep current.

Director's Report: Les elaborated on the Director's Report and there were no questions.

Annual Report Review: Les presented a draft of the Annual Report that goes to the Towns for voting and to have at the Town Offices. Some corrections were made.

MOU with Town of Bristol: Les shared the MOU that we have with the Town of Bristol for oversight of Kelley Park. This is a five year agreement that will expire in June of this year. She has submitted an updated one for the Select Board to review and is looking for any feedback from the Board. It was agreed we will discuss when we get an updated copy from the Town.

Frank Dolloff moved to accept the Consent Agenda. Ben LaRoche second and the motion passed 7-0-0.

Strategic Goal #1:

Grant Update: Les shared the Grant Report from Mark Dionne. He has a number of applications out at this time and we are waiting to get our dates for the Casino Nights. Les reports that Mark has met with the Northern Borders grantors and that we could be eligible for funding for non-construction items such as furnishings, bleachers, etc.. The current grant round is due in February and we are not prepared to submit all of the info needed. The next round is in the Fall and should work out for us to apply. Rick said that he knows Mark Scaraho from Northern Borders and Les will let Mark know that.

Building Fees: Les presented a proposed building fee increase as requested by the Board. The new fee structure will include a staff member on site and would take effect on 7/1/26. Ben LaRoche moved to accept the new fee structure. MaKayla Smith second and the motion passed 8-0-0.

Strategic Goal #2:

90 Lake Street Update: We have had the locks changed and Rocky Daniels has blocked off the doors that we don't want to use. Baseball is hoping to use the pitching machine there. We just need to have two emergency lights installed with back up lighting and we can start. Matt Greenwood has worked on

the heat for that area as well. Rick reports that Wolfeboro is in the process of building a 33,000 square foot Community Center. It would be good for a group of us to take a field trip to see it. Dan said that there is also one in Newport that has been recently built. We are required to put the architectural design and build out to bid. Stephanie suggested putting out a survey to the community on what they would like to see. We will be working with Lakes Region Planning to hold a charrette for community input as well. Frank suggests we look into day care for the new building as there is a shortage of spots. Shannon said that elder care would be great as well.

<u>Music Room Update</u>: Les reports that Rocky Daniels has completed the work on the addition to the music room. He did a great job and all we have left is to get a door to secure the area.

<u>82 Construction</u>: The company has completed all work except for the basketball brackets. They will be returning to do this on the Thursday-Friday of vacation week.

Strategic Goal #3:

<u>Committee Schedule & Assignments</u>: We have not had much action from the committees and need to get reorganized. The Events Committee has been working as needed and has done a great job. We had originally discussed having committees meet at 6 pm prior to BRAC meetings. Les will bring the committee list to the March meeting for updating.

<u>Succession Planning</u>: Rick, Les & Dan will be meeting after vacation to start discussing this.

<u>Policy Update</u>: Les presented an updated Conflict of Interest Policy to the Board. MaKayla Smith moved to accept. Scott Doucette second and the motion passed 8-0-0. Members present signed the updated form.

<u>Adjournment:</u> Mike O'Neill moved to adjourn at 7:42. Frank Dolloff second.

Respectfully Submitted,

Leslie Dion

Minutes Approved on 4/8/26