Bristol Recreation Advisory Council

January 21, 2026

Meeting Minutes

Present: Rick Alpers, MaKayla Smith, Scott Doucette, Frank Dolloff, Kendra Cullen, Mike O'Neill, Dan MacLean, Dillon Therrien, Vincent Milano, Jason Briand, Nate Saler, Doug Williams, Leslie Dion

The Board met at our newly purchased 90 Lake Street property to celebrate this milestone. Due to no lights/heat we moved the meeting to the TTCC!

Call to Order: Rick Alpers called the meeting to order 6:45 pm.

Minutes: The 11-20-25 minutes were reviewed. MaKayla Smith moved to approve the Secretary's Report. Frank Dolloff second and the motion passed 10-0-0.

Board Nominations: The open positions are the Chair, Vice-Chair, and Treasurer.

Frank Dolloff moved to nominate Rick Alpers as the Chair for a term of three years. Scott Doucette second and the motion passed 10-0-0.

Les reported that she had checked with Ben LaRoche and Mike O'Neill to see if they are staying on the Board and if they are interested in these positions. Both said that they would like to continue on the Board in any capacity needed. Rick asked if anyone else wanted to be considered for one of these positions. Kendra Cullen expressed interest in being Vice-Chair.

MaKayla Smith moved to nominate Kendra Cullen as Vice-Chair for a term of three years. Doug Williams second and the motion passed 10-0-0.

Rick Alpers nominated Mike O'Neill to continue as Treasurer for a term of three years. Dillon Therrien second and the motion passed 10-0-0.

The Director's Report was reviewed.

Financial Report: Les reports that this will be presented at our next meeting as we are still closing the books on 2025.

Strategic Plan Implementation – Strategic Goal #1

Grant Update: Les updated the Board on current grants. Mark continues to do a great job of finding grant funds for our programs.

90 Lake Street: We are the proud owners 😊

Loan Payback: We had a business owner come forward and loan us $140,000 to close the land purchase deal. We have agreed to pay the loan back by the end of July. Our hope is to use grant funds to do this. If we are unable to pay back by 7/31/26 it will become a promissory note with interest to start 8/1 at 3.5%.

Strategic Plan Implementation – Strategic Goal #2

Kudos to the Board for achieving this goal of finding a spot for a new facility and updating our current facility. We will need to focus on our next steps. Rick suggests we use an architecture firm that has done this type of project before. Our next step will be to work on design.

Nate asked what our plan will be to bring in additional revenue to cover the costs of the building. We have discussed many potential revenue sources and will have more ideas after the public input session.

Lead Abatement: We are working with 82 Construction to finalize this process and should have it finished by the end of February.

Lakes Region Planning Charrette Opportunity: Mark & Les met with LRP and they are interested in doing a Community Charrette for us in the spring to have public input on what the community would like to see in the new building.

Strategic Plan Implementation – Strategic Goal #3

Update on Succession Planning: Dan & Les have begun working on the transition. One of the next steps will be to update our job descriptions.

Nate suggested we work on getting our committees active again. We took a hiatus during the TTCC construction but this is a good time to get back on track.

Other

Santa's Village Report: We had close to 1,000 visitors this year. This is down a slight amount but the event was very well received and Rick thanked everyone that put time in to make it happen. We are very grateful to Matt Greenwood for continuing as the 'Village Director' and Tom Keegan for being his right-hand man. Les said that we need more help when it comes time to pack it away. It was a very limited crew and it is a lot of work to clear that floor for January programs.

Respectfully submitted,

Leslie Dion

APPROVED 8/5/2026